



PRACTICAL INFORMATION

Steps to be Taken by Parents Whose Baby is Staying in the Neonatal Unit (CHUS – Hôpital Fleurimont)

Register your child with the Directeur de l'état civil

The Declaration of Birth must be made with the Directeur de l'état civil within **30 days following the birth of your baby**. Past this deadline, applicable registration fees will be charged, which could delay the processing of financial assistance benefits to which you may be entitled.

You can complete either the *Electronic Declaration of Birth* online, or the form provided by your attending nurse at the maternity ward.

etatcivil.gouv.qc.ca/en/default.html | 1-877-644-4545

Cancel indemnities from the Commission des normes, de l'équité, de la santé et de la sécurité du travail (CNESST)

If you are receiving CNESST indemnities (preventive withdrawal), please notify the organization **as soon as your baby is born** to end the payments as any overpaid amounts will be claimed from you.

cnesst.gouv.qc.ca/en | 1-866-302-2778

Get information on social assistance and social solidarity

If you are receiving social assistance or social solidarity, you may be entitled to the *Special nursing benefit* or to *Assistance for the purchase of infant formula*. Speak to your case worker for further information.

Request a tax credit for expenses related to medical services not available in your area

You may be eligible for a refundable tax credit for hospitalization and medical appointment expenses (parking, groceries, meals, pharmacy, etc.). Please consult your tax consultant for further information.

Request proof of hospitalization and/or medical appointments from the receptionists of the units concerned (maternity or neonatology). You may also make a request with the medical archives at CHUS – Hôpital Fleurimont by dialling 819-346-1110, Ext. 14379 (fees may apply).

Apply for Québec parental insurance plan (QPIP) benefits

If you are eligible for QPIP benefits, you must submit your application online or by telephone.

If your child is hospitalized in the neonatal unit, you may be entitled to family caregiver benefits for children before you receive QPIP benefits.

- rqap.gouv.qc.ca
- 1-888-610-7727 (Monday to Friday from 8:00 a.m. to 6:00 p.m.)

Apply for EI family caregiver benefits for children | Service Canada

This program is intended for the parents of a child who is hospitalized in a neonatal unit and/or is critically ill and requires a parental presence at their bedside or at home for the administration of essential care. You will receive 55% of your average weekly earnings.

- canada.ca/en/services/benefits/ei/caregiving.html
- 1-800-808-6352

Verify eligibility for the supplement for handicapped children | Retraite Québec

The Supplement for Handicapped Children is financial assistance for parents who care for a child under age 18 who has an impairment or a mental function disability that significantly limits him or her in carrying out his or her life habits compared with what is expected of a child his or her age. The expected duration of the disabilities must be for at least one year.

To learn more:

- quebec.ca/en/family-and-support-for-individuals/childhood/supplement-for-handicapped-children
- 1-800-667-9625

See reverse side for the detailed table of financial assistance available. For further information, consult your care team.



FINANCIAL ASSISTANCE DETAILS

	EMPLOYMENT INSURANCE (EI) BENEFITS FOR FAMILY CAREGIVERS OF CHILDREN (FEDERAL)	MEDICAL EXPENSE TAX CREDIT (FEDERAL)	SUPPLEMENT FOR HANDICAPPED CHILDREN (PROVINCIAL)
Who is eligible?	Depending on the length of your child's hospitalization, you may be eligible. For further information, visit: www.canada.ca/en/services/benefits/ei/caregiving.html	A person who must travel more than 80 km (one way) from their home to get medical services.	Parents who care for a child under age 18 who has an impairment or a mental function disability that significantly limits him or her in carrying out his or her life habits compared with what is expected of a child his or her age. The expected duration of the disabilities must be for at least one year.
Specifics	<ul style="list-style-type: none"> • Cannot be claimed at the same time as QPIP benefits. • 55% of your regular weekly earnings. • Maximum of 35 weeks of benefits. • The first week is not covered. • Approximately 28 days to process the request. 	Expenses covered during the hospitalization (for more than 80 km): <ul style="list-style-type: none"> - Travel expenses - Parking - Lodging - Groceries 	Please refer to the following website: www.quebec.ca/en/family-and-support-for-individuals/childhood/supplement-for-handicapped-children
Documents and forms required	<ul style="list-style-type: none"> • Authorization to <i>Release Medical Information for Employment Insurance Compassionate Care and Family Caregiver Benefits</i> (form completed by a parent) • Medical <i>Certificate for Employment Insurance Family Caregiver Benefits</i> (completed by the attending physician) • Record of employment (request it from your employer, who can send it to Service Canada) 	<ul style="list-style-type: none"> • Proof of the child's hospitalization. • Receipts and supporting documents for expenses incurred during the hospitalization. 	<ul style="list-style-type: none"> • <i>Supplement for Handicapped Children</i> (professional's part) • <i>Supplement for Handicapped Children</i> (parent's part) • <i>Consent Regarding the Release of Medical, Psychosocial and Education-Related Information</i>
How to apply	<ul style="list-style-type: none"> • Gather all the required documents. • Submit a request online or in person at your local Service Canada office. 	<ul style="list-style-type: none"> • First, request a proof of hospitalization from the administrative officer at the care unit. OR <ul style="list-style-type: none"> • Contact the medical archives at CHUS - Hôpital Fleurimont by going in person to room 1127 or by dialling 819-346-1110, Ext. 14379. • Submit the receipts and supporting documents to the person who will complete your income tax return. 	<ul style="list-style-type: none"> • Consult your care team. OR <ul style="list-style-type: none"> • Send your application to: Retraite Québec Soutien aux enfants P.O. Box: 7777 Québec (QC) G1K 7T4

